



850 Purchase Order - 004010 updated 02/21/08, 03/19/08, 12/15/08

This Draft Standard for Trial Use contains the format and establishes the data contents of the Purchase Order Transaction Set (850) for use within the context of an Electronic Data Interchange (EDI) environment. The transaction set can be used to provide for customary and established business and industry practice relative to the placement of purchase orders for goods and services. This transaction set should not be used to convey purchase order changes or purchase order acknowledgment information.

HEADING:

| <u>Pos. No.</u> | <u>Seq. ID</u> | <u>Name</u> | <u>Req. Des.</u> | <u>Max Use</u> | <u>Loop Repeat</u> |
|---------------------|----------------|---------------------------------------|------------------|----------------|--------------------|
| 010 | ST | Transaction Set Header | M | 1 | |
| 020 | BEG | Beginning Segment for Purchase Order | M | 1 | |
| 050 | REF | Reference Identification | O | >1 | |
| 060 | PER | Administrative Communications Contact | O | 3 | |
| 080 | FOB | F.O.B. Related Instructions | O | >1 | |
| 130 | ITD | Terms of Sale/Deferred Terms of Sale | O | >1 | |
| 150 | DTM | Date/Time Reference | O | 10 | |
| 240 | TD5 | Carrier Details | M | 12 | |
| LOOP ID - N9 | | | | | 1000 |
| 295 | N9 | Reference Identification | O | 1 | |
| 300 | MSG | Message Text | O | 1000 | |
| LOOP ID - N1 | | | | | 200 |
| 310 | N1 | Name | M | 1 | |
| 330 | N3 | Address Information | M | 2 | |
| 340 | N4 | Geographic Location | M | >1 | |

DETAIL:

| | | | | | |
|----------------------|-----|--------------------------|---|-----|---------------|
| LOOP ID - PO1 | | | | | 100000 |
| 010 | PO1 | Baseline Item Data | M | 1 | |
| LOOP ID - PID | | | | | 1000 |
| 050 | PID | Product/Item Description | M | 1 | |
| 100 | REF | Reference Identification | O | >1 | |
| 289 | MSG | Message Text | O | >1 | |
| 295 | SCH | Line Item Schedule | M | 200 | |
| 600 | AMT | Monetary Amount | O | 1 | |

SUMMARY:

| | | | | | |
|----------------------|-----|-------------------------|---|---|----------|
| LOOP ID - CTT | | | | | 1 |
| 010 | CTT | Transaction Totals | M | 1 | |
| 020 | AMT | Monetary Amount | M | 1 | |
| 030 | SE | Transaction Set Trailer | M | 1 | |

Segment: ST **Transaction Set Header**

Position: 010

Loop:

Level: Heading

Usage: Mandatory

Max Use: 1

Purpose: To indicate the start of a transaction set and to assign a control number

Data Element Summary

| <u>Ref. Des.</u> | <u>Data Element</u> | <u>Name</u> | <u>Attributes</u> |
|------------------|---------------------|---|-------------------|
| ST01 | 143 | Transaction Set Identifier Code Code uniquely identifying a Transaction Set Refer to 004010 Data Element Dictionary for acceptable code values | M ID 3/3 |
| ST02 | 329 | Transaction Set Control Number Identifying control number assigned by the originator for a transaction set | M AN 4/9 |

ST*850*1234

Segment: BEG **Beginning Segment for Purchase Order**

Position: 020

Loop:

Level: Heading

Usage: Mandatory

Max Use: 1

Purpose: To indicate the beginning of the Purchase Order Transaction Set and transmit identifying numbers and dates

Data Element Summary

| <u>Ref. Des.</u> | <u>Data Element</u> | <u>Name</u> | <u>Attributes</u> |
|------------------|---------------------|---|-------------------|
| BEG01 | 353 | Transaction Set Purpose Code Code identifying purpose of transaction set 00 Original | M ID 2/2 |
| BEG02 | 92 | Purchase Order Type Code Code specifying the type of purchase order NE New Order DS Drop ship | M ID 2/2 |
| BEG03 | 324 | Purchase Order Number Anixter purchase order number | M AN 1/22 |
| BEG05 | 373 | Date Date P/O was created (CCYYMMDD) | M DT 8/8 |

BEG*OO*NE*PP0024302824**20011220
BEG*OO*DS*PP12302824**20011220

Segment: REF **Reference Identification**

Position: 050

Loop:
Level: Heading
Usage: Optional
Max Use: 1
Purpose: To indicate quote number

Data Element Summary

| <u>Ref.</u> | <u>Data</u> | <u>Name</u> | <u>Attributes</u> |
|-------------|----------------|--|-------------------|
| <u>Des.</u> | <u>Element</u> | | |
| REF01 | 128 | Reference Identification Number Q1 - Quote Number | O ID 2/3 |
| REF02 | 127 | Reference Identification (quote number) Quote number or special price number | X AN 1/30 |
| | | REF*Q1*123123123 | |

Segment: PER **Administrative Communications Contact**
Position: 060
Loop:
Level: Heading
Usage: Optional
Max Use: 3
Purpose: To identify a person or office to whom administrative communications should be directed

Data Element Summary

| <u>Ref.</u> | <u>Data</u> | <u>Name</u> | <u>Attributes</u> |
|-------------|----------------|--|-------------------|
| <u>Des.</u> | <u>Element</u> | | |
| PER01 | 366 | Contact Function Code IC Information Contact | M ID 2/2 |
| PER02 | 93 | Name Anixter employee name | O AN 1/60 |
| PER03 | 365 | Communication Number Qualifier TE Telephone Number | O ID 2/2 |
| PER04 | 364 | Communication Number Anixter Branch Phone Number | O AN 1/80 |

Segment: FOB **F.O.B. Related Instructions**
Position: 150
Loop:
Level: Heading
Usage: Optional
Max Use: >1
Purpose: To specify transportation instructions relating to shipment

Data Element Summary

| <u>Ref.</u> | <u>Data</u> | <u>Name</u> | <u>Attributes</u> |
|-------------|----------------|---|-------------------|
| <u>Des.</u> | <u>Element</u> | | |
| FOB01 | 146 | Shipment Method of Payment BP - Paid by Buyer | M ID 2/2 |

| | | | | | |
|--------------|------------|---|----------|-----------|-------------|
| | | PC - Prepaid but Charged to Customer | | | |
| | | PS - Paid by Seller | | | |
| FOB06 | 309 | Location Qualifier | X | ID | 2/2 |
| | | OR - Origin Shipping Point | | | |
| | | DE - Destination (Shipping) | | | |
| FOB07 | 352 | Description | O | ID | 1/80 |
| | | If OR will be "Vendor's Shipping Point of Origin" | | | |
| | | IF DE then Anixter Ship-to City and State | | | |

IF FOB01 is BP and FOB06 is OR this combination denotes Collect - FOB Origin
IF FOB01 is PS and FOB06 is DE this combination denotes Allowed - FOB Destination
IF FOB01 is PS and FOB06 is OR this combination denotes Allowed - FOB Origin
IF FOB01 is PC and FOB06 is OR this combination denotes Prepaid & Add - FOB Origin
IF FOB01 is PC and FOB06 is DE this combination denotes Prepaid and Add - FOB Destination
**Important NOTE: These are the only combination of codes that are allowed per Anixter Standards

Segment: ITD **Terms of Sale/Deferred Terms of Sale**
Position: 130
Loop:
Level: Heading
Usage: Optional
Max Use: >1
Purpose: To specify terms of sale
Notes:

Data Element Summary

| <u>Ref.</u> | <u>Data</u> | <u>Name</u> | <u>Attributes</u> | | |
|--------------|----------------|---|-------------------|-----------|-------------|
| <u>Des.</u> | <u>Element</u> | | | | |
| ITD01 | 336 | Terms Type Code 01 - Basic | O | ID | 2/2 |
| ITD02 | 333 | Terms Basis Date Code 03 - Invoice Date | O | ID | 1/3 |
| ITD03 | 338 | Terms Discount Percent Terms discount percentage, expressed as a percent, available to the purchaser if an invoice is paid on or before the terms discount due date. Include decimal point if not a whole number. (ex: 2.5 is 2.5%) | O | R | 1/6 |
| ITD05 | 351 | Terms Discount Days Due Number of days in the terms discount period by which payment is due | X | NO | 1/3 |
| ITD07 | 386 | Terms Net Days Number of days until total invoice amount is due | O | NO | 1/3 |
| ITD08 | 362 | Terms Discount Amount Total amount of terms discount. The decimal point is assumed and should not be included in the amount. | O | NO | 1/10 |
| ITD12 | 352 | Description A free-form description to clarify the related data elements and their content. | O | AN | 1/80 |

ITD*01*3*2**10**25**2500****2% 10TH & 25TH

Segment: DTM **Date/Time Reference**

Position: 150

Loop:

Level: Heading

Usage: Optional

Max Use: 10

Purpose: To specify pertinent dates

Notes:

Data Element Summary

| <u>Ref.</u> <u>Des.</u> | <u>Data</u> <u>Element</u> | <u>Name</u> | <u>Attributes</u> |
|----------------------------|-------------------------------|---|-------------------|
| DTM01 | 374 | Date/Time Qualifier 074 Date | M ID 3/3 |
| DTM02 | 373 | Date CCYYMMDD Date delivery of order is required by Anixter DTM*074*20020117 | X DT 8/8 |

Segment: TD5 **Carrier Details**

Position: 240

Loop:

Level: Heading

Usage: Mandatory by Anixter

Max Use: 12

Purpose: To specify the carrier and sequence of routing and provide transit time information

Data Element Summary

| <u>Ref.</u> <u>Des.</u> | <u>Data</u> <u>Element</u> | <u>Name</u> | <u>Attributes</u> |
|----------------------------|-------------------------------|---|-------------------|
| TD505 | 387 | Routing Ship via description TD5*****BW BEST-WAY | X AN 1/35 |

Segment: N9 **Reference Identification**

Position: 295

Loop: N9

Level: Heading

Usage: Optional

Max Use: 1

Purpose: To transmit identifying information as specified by the Reference Identification Qualifier

Data Element Summary

| <u>Ref.</u> <u>Des.</u> | <u>Data</u> <u>Element</u> | <u>Name</u> | <u>Attributes</u> |
|----------------------------|-------------------------------|--|-------------------|
| N901 | 128 | Reference Identification Qualifier L1 Letters or Notes | M ID 2/3 |

N903 369 **Free-form Description** X AN 1/45
Reference header MSG segment
N9*L1**REFERENCE HEADER MSG SEGMENT

Segment: MSG Message Text
Position: 300
Loop: N9
Level: Heading
Usage: Optional
Max Use: 1000
Purpose: To provide a free-form format that allows the transmission of text information

Data Element Summary

| <u>Ref.</u> | <u>Data</u> | <u>Name</u> | <u>Attributes</u> |
|-------------|----------------|--|-------------------|
| <u>Des.</u> | <u>Element</u> | | |
| MSG01 | 933 | Free-Form Message Text Comments for receiver regarding specific order instructions MSG*GENERATED 12/05/07 | M AN 1/78 |

Segment: N1 Name
Position: 310
Loop: N1
Level: Heading
Usage: Mandatory
Max Use: 1
Purpose: To identify a party by type of organization, name, and code
Syntax
Notes: 02 P0203 - At least one of N102 or N103 is required.
03 P0304 - If either N103 or N104 is present, then the other is required.

Data Element Summary

| <u>Ref.</u> | <u>Data</u> | <u>Name</u> | <u>Attributes</u> |
|-------------|----------------|---|-------------------|
| <u>Des.</u> | <u>Element</u> | | |
| N101 | 98 | Entity Identifier Code VN Vendor BT Bill-to-Party ST Ship To | M ID 2/3 |
| N102 | 93 | Name If N101 = VN, Vendors Name If N101 = BT, Anixter Name If N101 = ST, Ship To Name | X AN 1/60 |
| N103 | 66 | Identification Code Qualifier 92 Assigned by Buyer of Buyer's Agent | X ID 1/2 |
| N104 | 67 | Identification Code If N101 = VN, Anixter Vendor Id Number Vendor number from Anixter internal system If N101 = BT, Anixter Branch Number | X AN 2/80 |

If N101 = ST, Anxiter Branch Number,
only if BEG02 = NE, else not used

N1*VN*VENDOR
NAME*92*1111
N1*BT*Anixter92*95
N1*ST*Anixter.

Anixter branch numbers are 4 characters in length with the exception of those with leading zeros; the leading zeros are stripped. The branch numbers are either numeric or alpha numeric.

Segment: N3 Address Information

Position: 330

Loop: N1

Level: Heading

Usage: Mandatory

Max Use: 2

Purpose: To specify the location of the named party

Notes: First N3 occurrence.

Data Element Summary

| <u>Ref.</u> | <u>Data</u> | <u>Name</u> | <u>Attributes</u> |
|-------------|----------------|--|-------------------|
| <u>Des.</u> | <u>Element</u> | | |
| N301 | 166 | Address Information If N101 = VN, Vendor Address If N101 = BT, Anixter Bill to Address If N101 = ST, Ship-To Address | M AN 1/55 |
| N302 | 166 | Information If N101 = VN, Vendor Address If N101 = BT, Anixter Bill to Address If N101 = ST, Ship-To Address N3*P.O. BOX 530416 | O AN 1/55 |

Segment: N4 Geographic Location

Position: 340

Loop: N1

Level: Heading

Usage: Mandatory

Max Use: >1

Purpose: To specify the geographic place of the named party

Syntax

Notes: 01 A combination of either N401 through N404, or N405 and N406 may be adequate to specify a location.

Data Element Summary

| <u>Ref.</u> | <u>Data</u> | <u>Name</u> | <u>Attributes</u> |
|-------------|----------------|---|-------------------|
| <u>Des.</u> | <u>Element</u> | | |
| N401 | 19 | City Name If N101 = VN, Vendor City | O AN 2/30 |

| | | | | | |
|------|-----|---|---|----|------|
| N402 | 156 | If N101 = BT, Bill To City If N101 = ST, Ship To City State or Province Code If N101 = VN, Vendor State If N101 = BT, Bill To State If N101 = ST, Ship To State | O | ID | 2/2 |
| N403 | 116 | Postal Code If N101 = VN, Vendor Zip Code If N101 = BT, Bill To Zip Code If N101 = ST, Ship To Zip Code | O | ID | 3/15 |

N4*ORLANDO*FL*32858

Segment: PO1 Baseline Item Data

Position: 010

Loop: PO1

Level: Detail

Usage: Mandatory

Max Use: 1

Purpose: To specify basic and most frequently used line item data

Syntax

Notes: 00 See the Data Element Dictionary for a complete list of IDs.
01 PO101 is the line item identification.

Data Element Summary

| <u>Ref.</u> | <u>Data</u> | <u>Name</u> | <u>Attributes</u> | | |
|-------------|----------------|---|-------------------|----|------|
| <u>Des.</u> | <u>Element</u> | | | | |
| PO101 | 350 | Assigned Identification Purchase Order Line Number | M | AN | 1/11 |
| PO102 | 330 | Quantity Ordered | X | R | 1/15 |
| PO103 | 355 | Unit or Basis for Measurement Code EA, HU, HF, TH, TQ, FT, RL, PR, BX, LB, CW BF, GA, PT, QT, SF, HC, TM, TL, TS, HV, CF, PC, CL | M | ID | 2/2 |
| PO104 | 212 | Unit Price Refer to PO103 Unit or Basis for Measurement Code | X | R | 1/17 |
| PO105 | 639 | Basis of Unit Price Code CP, PE, HP, TP, HF, PF, TF, EA | M | ID | 2/2 |
| PO106 | 235 | Product/Service ID Qualifier If Vendor is UPC Enabled: UI U.P.C. Consumer Package Code Otherwise: BP Anixter Part Number ZZ Anixter non-stocked product id Product/ | M | ID | 2/2 |
| PO107 | 234 | Service ID If Vendor is UPC Enabled: If PO106 = UI , UPC Number Otherwise: If PO106 = BP, Anixter Part Number | M | AN | 1/48 |

If PO106 = ZZ, Anixter non-stocked product id. This id is a unique product id created to be used only once. Please use PID segment to determine product being ordered.

| | | | | | |
|--------------|------------|---|----------|-----------|-------------|
| PO108 | 235 | Product/Service ID Qualifier UI U.P.C. Consumer Package Code | O | ID | 2/2 |
| PO109 | 234 | Product/Service ID If PO108 = UI, UPC Number | O | AN | 1/48 |
| PO110 | 235 | Product/Service ID Qualifier VC Vendor (Seller's) Part Number | O | ID | 2/2 |
| PO111 | 234 | Product/Service ID If PO110 = VC, Vendor Part Number | O | AN | 1/48 |
| PO112 | 235 | Product/Service ID Qualifier BP Anixter Part Number Product/ | M | ID | 2/2 |
| PO113 | 234 | Service ID If PO112 = BP, Anixter Part Number | M | AN | 1/48 |

PO1*3*1200*HF*42.326*CP*UI*040688312400*UI*040688312400*VC*D400*BP*45698
 PO1*3*1200*HF*42.326*CP*BP*45698*UI*040688312400*VC*D400*BP*45698
 PO1*3*1200*HF*42.326*CP*ZZ*569844*****BP*569844
 PO1*3*1200*HF*42.326*CP*UI*040688312400*****BP*569844

Segment: PID **Product/Item Data**
Position: 050
Loop: PID
Level: Detail
Usage: Mandatory
Max Use: 1
Purpose: To describe a product or process in coded or free-form format
Syntax
Notes: 04 R0405 - At least one of PID04 or PID05 is required.

Data Element Summary

| <u>Ref.</u> | <u>Data</u> | <u>Name</u> | <u>Attributes</u> |
|-------------|----------------|---|-------------------|
| <u>Des.</u> | <u>Element</u> | | |
| PID01 | 349 | Item Description Type F Free Form | M ID 1/1 |
| PID05 | 352 | Description Anixter product description PID*F****PRODUCT DESCRIPTION | X AN 1/80 |

Segment: REF **Reference Identification**
Position: 100
Loop: PID
Level: Detail
Usage: Optional
Max Use: >1
Purpose: To specify identifying information

Data Element Summary

| <u>Ref.</u> <u>Des.</u> | <u>Data</u> <u>Element</u> | <u>Name</u> | <u>Attributes</u> |
|----------------------------|-------------------------------|--|-------------------|
| REF01 | 128 | Reference Identification Qualifier Code qualifying the Reference Identification PR - price quote number Q1- Quote Number CT - Contract number | M ID 2/3 |
| | 127 | Reference Identification Reference information as defined for a particular Transaction Set or as specified by the Reference Identification Qualifier REF*PR*1PRICE REF*Q1*Q1LINE REF*CT*CTLINE1 | X AN 1/30 |

Segment: MSG **Message Text**
Position: 289
Loop: PO1
Level: Detail
Usage: Optional
Max Use: >1
Purpose: To provide a free-form format that allows the transmission of text information

Data Element Summary

| <u>Ref.</u> <u>Des.</u> | <u>Data</u> <u>Element</u> | <u>Name</u> | <u>Attributes</u> |
|----------------------------|-------------------------------|--|-------------------|
| MSG01 | 933 | Free-Form Message Text Comments for receiver regarding specific line item instructions MSG*TEST MESSAGE | M AN 1/78 |

Segment: SCH **Line Item Schedule**
Position: 295
Loop: PO1
Level: Detail
Usage: Mandatory by Anixter
Max Use: 200
Purpose: To specify the data for scheduling a specific line-item
Notes: 05 SCH05 specifies the interpretation to be used for SCH06.
** Standards use SCH01 and SCH02 as mandatory. Anixter only maps these elements to meet standards. Elements SCH01 and SCH02 are optional use.

Data Element Summary

| <u>Ref.</u> <u>Des.</u> | <u>Data</u> <u>Element</u> | <u>Name</u> | <u>Attributes</u> |
|----------------------------|-------------------------------|-----------------|-------------------|
| SCH01 | 380 | Quantity | O R 1/15 |

| | | | | | |
|-------|-----|--|---|----|-----|
| SCH02 | 355 | Unit or Basis for Measurement Code | O | ID | 2/2 |
| SCH05 | 374 | Date/Time Qualifier | M | ID | 3/3 |
| | | 996Delivery to Anixter on or before indicated date | | | |
| SCH06 | 373 | Date | M | DT | 8/8 |
| | | CCYYMMDD | | | |
| | | SCH*1*EA***996*20071205 | | | |

Segment: AMT **Monetary Amount**
Position: 600
Loop: PO1
Level: Detail
Usage: Optional
Max Use: 1
Purpose: To indicate the line item amount

Data Element Summary

| Ref. | Data | Name | Attributes | | |
|-------------|----------------|------------------------------|------------|----|------|
| <u>Des.</u> | <u>Element</u> | | | | |
| AMT01 | 522 | Amount Qualifier Code | M | ID | 1/3 |
| | | 1 Line Item Total | | | |
| AMT02 | 782 | Monetary Amount | M | R | 1/18 |
| | | Line item extended total | | | |
| | | AMT*1*258.56 | | | |

Segment: CTT **Transaction Totals**
Position: 010
Loop: CTT
Level: Summary
Usage: Mandatory
Max Use: 1
Purpose: To transmit a hash total for a specific element in the transaction set
Notes: This segment is intended to provide hash totals to validate transaction completeness and correctness.

Data Element Summary

| Ref. | Data | Name | Attributes | | |
|-------------|----------------|---|------------|----|------|
| <u>Des.</u> | <u>Element</u> | | | | |
| CTT01 | 354 | Number of Line Items | M | NO | 1/6 |
| | | Total number of line items in the transaction | | | |
| CTT02 | 347 | Hash Total | O | R | 1/10 |
| | | Total number of products on P/O | | | |
| CTT03 | 81 | Weight | X | R | 1/10 |
| | | Total weight of products on P/O | | | |
| CTT04 | 355 | Unit or Basis for Measurement Code | X | ID | 2/2 |
| | | LB Unit of Measure (pound) | | | |
| | | | X | R | |

CTT06 355 Total number of products on P/O
Unit or Basis for Measurement Code X ID 2/2
 PC Unit of Measure (piece)
 CTT*17*46*0*LB*24*PC

Segment: AMT Monetary Amount
Position: 020
Loop: CTT
Level: Summary
Usage: Mandatory
Max Use: 1
Purpose: To indicate the total monetary amount
Notes:

Data Element Summary

| Ref. | Data | | Attributes |
|-------------|----------------|--|------------------|
| <u>Des.</u> | <u>Element</u> | <u>Name</u> | |
| AMT01 | 522 | Amount Qualifier Code 5 - Total Invoice Amount | M ID 1/3 |
| AMT02 | 782 | Monetary Amount Total dollar amount of P/O AMT*5*2105.674 | M R 1/18 |

Segment: SE Transaction Set Trailer
Position: 030
Loop: CTT
Level: Summary
Usage: Mandatory
Max Use: 1
Purpose: To indicate the end of the transaction set and provide the count of the transmitted segments (including the beginning (ST) and ending (SE) segments)
Notes: SE is the last segment of each transaction set.

Data Element Summary

| Ref. | Data | | Attributes |
|-------------|----------------|--|-------------------|
| <u>Des.</u> | <u>Element</u> | <u>Name</u> | |
| SE01 | 96 | Number of Included Segments | M NO 1/10 |
| SE02 | 329 | Transaction Set Control Number SE*87*1350001 | M AN 4/9 |

Current Branch Order

| | | 01 | 02 | 03 | 04 |
|----|----------------|------------------------------|-------------------------------|--------------------|-----------|
| VN | N1 N3 N4 | vn vendor address | vendor name city,state,zip | 92 | vendor id |
| BT | N1 N3 N4 | bt Hughes address city | Hughes name state | 92 zip code | branch # |
| ST | N1 N3 N4 | st address city | name ext. address state | zip code | |

New Branch Order

| | | 01 | 02 | 03 | 04 |
|----|----------------------------------|---|--|---------------------------|-----------|
| VN | N1 N3 N4 | vn vendor address <i>city</i> | vendor name <i>state</i> | 92 <i>zip code</i> | vendor id |
| BT | N1 N3 N4 | bt <i>branch name</i> city | Hughes name <i>branch address</i> state | 92 zip code | branch # |
| ST | N1 N3 (Drop Ship) N3 N4 | st <i>branch name</i> address city | name <i>branch address</i> ext. address state | zip code | |

N301 BT Attribute 21 of the branch record.

N401 02 03 VN Randy working on these fields. He needs to provide new attribute numbers when finished.

General Notes:

- SCH Segment Moved to detail
- SCH Segment SCH05 now using qualifier 996 Required Date
- TAX Segment Deleted
- FOB Segment Deleted
- ITD Segment Removed elements ITD03, ITD05, ITD07
- MSG Segment NEW segment
- PO1 Segment ZZ qualifier used to note a non-stock product